



WOLVERHAMPTON
GRAMMAR SCHOOL

Visiting Music Teacher of Cello and Double Bass

Start Date: September 2026
Half a day a week-Term time only

PROVIDING AN EDUCATION THAT TRANSFORMS LIVES AS WELL AS MINDS

Wolverhampton Grammar School is one of the oldest schools in the country, founded in 1512. As a selective and co-educational independent school for pupils aged 4-18 years, it enjoys an outstanding reputation. Award-winning and judged "Excellent" by the Independent Schools Inspectorate, this is your opportunity to join a nationally recognised, forward thinking School.



We are seeking a well-qualified and inspiring musician to teach Cello and Double Bass within this exclusive and forward-thinking department. The post is currently for half a day a week during term time, but is likely to expand throughout the year. The role involves providing individual, paired and group instrumental tuition. Additionally, there may be the opportunity to run a string ensemble. The candidate will be organised, enthusiastic, motivated and committed to providing the high quality individual education offered by our award winning School.

Founded in 1512 and judged 'Excellent' by the Independent Schools Inspectorate, Wolverhampton Grammar School is the top independent school in the city. As a selective and co-educational school of 738 pupils aged 4-18 years, it enjoys an outstanding reputation.

Full details and an application pack can be downloaded from www.wgs.org.uk, or can be obtained by contacting Mrs Nicola Foreman by telephone: 01902 421326 or by email: recruitment@wgs-sch.net



CLOSING DATE FOR APPLICATIONS: Sunday 16th August 2026
INTERVIEWS WILL BE HELD ON A ROLLING BASIS.



INTRODUCTION TO WOLVERHAMPTON GRAMMAR SCHOOL

Wolverhampton Grammar School was founded in 1512 by Sir Stephen Jenyns to provide a "good, moral education" for the children of Wolverhampton.

Although that same impulse motivates us today, children now join our School community from across Wolverhampton, Staffordshire, Shropshire and the wider West Midlands region.

We partner with a range of local and national organisations to deliver a rigorous education both within the classroom and outside the School. These associations include the prestigious Merchant Taylors' Company where our founder was twice elected Master.

Over 500 years later, Jenyns' school is now an award-winning, successful co-educational independent school with a national reputation and an alumni community that spans over 30 countries.

Our Compton Road campus, located to the west of Wolverhampton spans over 25 acres, with stunning architecture offering a reminder of our School's rich history. The large school hall, affectionately known as "Big School" by our staff and students is a well known local landmark and reminder of our long, successful heritage.

National award winning and judged "Excellent" in all areas by the Independent Schools Inspectorate, as the leading independent school in the city we enjoy an outstanding reputation and put the wellbeing of our staff and students at the heart of everything we do.



83%

Grade 9-6 (A*-B)
at GCSE



74%

Outstanding Educational
Partnerships



Talk Education
Awards Finalist

A school community
that inspires openness,
trust and mutual respect

For more information about the School and to download the job description and application form, visit www.wgs.org.uk or contact Carrie Clines telephone: 01902 421326 or email: recruitment@wgs-sch.net

Summary of the role:

A Visiting Music Teacher should work closely with the Head of Music in order to promote Music throughout the School community and create the framework within which pupils can actively engage in music at all levels and in a variety of forms.

Contract/Hours of Work:

Half a day a week-Term time only

Pay:

£36.40 per hour

Line Manager:

Head of Music

Role Description:

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Job Description Visiting Music Teacher	
Summary of the role:	A Visiting Music Teacher should work closely with the Head of Music in order to promote Music throughout the School community and create the framework within which pupils can actively engage in music at all levels and in a variety of forms.
Instrumental teaching	• Plan and prepare your lessons. • Teach pupils, ranging from complete beginners to those of Grade 8 and above, the technique and musicianship required to play an appropriate musical instrument, offering encouragement, support and guidance as necessary. • Liaise with the music administrator to organise and display timetables of lesson schedules, adhering to the school policies. There is an expectation that you will provide a minimum of 30 lessons for each pupil you teach over the course of any one academic year unless otherwise agreed with the Head of Music. • Complete weekly attendance records and submit these details to the Music Administrator on a monthly basis for payroll purposes and for pupil charging purposes. If you are absent from School for any reason and are unable to rearrange a pupil's lesson, you will not be paid for that lesson unless you are absent due to illness and entitled to sick pay (as outlined in your contract). In such cases, the pupil will not be charged. However, if a pupil is absent for any reason without reasonable notice (e.g. non calendared activities, pupil illness) and you are unable to offer him/her a lesson at an alternative time (within reason), the pupil should still be charged and you will still be paid. • Check the Junior School and Senior School calendars with the Music Administrator regularly in order to ensure there are no potential clashes to your working day (field trips, internal exams etc). Any lessons missed due to calendared activities are not chargeable and you will not be paid. • Collect and return any Junior School pupils taking instrumental lessons from/to the Junior School. • In the event a Senior School pupil does not arrive for your lesson, you should check on SOCS or iSAMS to see if they have been marked as absent and if not, you should collect them from their lesson. If the pupil then cannot be found, then this should be reported to Senior School Reception immediately for safeguarding reasons • Carry out the administrative procedures of the Department (lesson progress notes, pupil-absence notes etc.). • Communicate with the Music Administrator regarding music exam entries in a timely manner. • Prepare appropriate pupils for Music Exams (ABRSM, LCM, Trinity etc.). • Prepare and record pupils' digital music exam performances using the department iPad. • Prepare appropriate pupils for the practical component of GCSE and A level examinations. • Where appropriate, and following consultation with the Head of Music, organise, promote, rehearse and direct ensembles as co-curricular activities. • Prepare pupils for concerts, festivals and competitions (as appropriate) and encourage pupils to take the available opportunities to develop all aspects of their musicianship. • Assess, record and report as required on the development, progress and attainment of pupils. • Promote the general progress and well-being of any pupil assigned to her / him. • Communicate regularly with parents to discuss the progress of pupils on their instrument / voice • Act in the professional manner of a school teacher, maintaining good order and discipline among the pupils and safeguarding their health and safety, both when they are authorised to be on the school premises and when they are engaged in authorised School activities elsewhere.

The life of the school

- To take responsibility for the welfare and safety of pupils in their charge, having regard for the School's Safeguarding, Health/Safety and other policies.
- Undertake such training as may be reasonably required by the school to properly adapt to the changing requirements of the School and the role or as may be necessary to fulfil the school's statutory or regulatory obligations. These include, but are not limited to, attending annual safeguarding training and confirming that you have read and understood the School's Safeguarding Policy, the Health and Safety Policy and the Fire Evacuation Procedure.
- Attend the annual music departmental meeting, normally arranged to coincide with the School Inset Days at the start of the school year, unless otherwise agreed with the Head of Music. Prior notice will be given of these dates and times. Payment for departmental meetings will be at your standard hourly rate.
- Attend all Inset Day training sessions. Prior notice will be given of these dates and times. Payment for Inset Days will be at your standard hourly rate.
- Attend school concerts as required, this will be paid at an agreed concert rate.

Pastoral And Tutorial Care

- Promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you came into contact.
- To encourage high standards of behavior, appearance, attendance, punctuality and work; referring persistent difficulties to the Head of Music
- To complete a record of pupil attendance at your lessons reporting any unexpected pupil absences to Reception and any problems with persistent lateness to the Head of Music.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**Person Specification
Visiting Music Teacher**

	Essential	Desirable	Method of assessment
	These are qualities without which a qualified applicant could not be appointed and which those new to the profession will be expected to develop.	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	• Good honours degree • Good A level qualifications • Grade 8+ on the instrument/s you teach	• Professional diploma for teaching or performance (eg LRAM) • Evidence of formal in-service training	• Production of the Applicant's certificates • Discussion at interview • Independent verification of qualifications
Experience	• Teach and supporting students across all abilities and giving confidence to weaker students • Experience of teaching your instrument/s successfully	• Teaching experience in an independent school with a proven track record of success • Experience of teaching your instrument to all levels (beginner to Grade 8+)	• Contents of the application form • Interview • Professional references
Skills	• The ability to differentiate teaching to meet all needs and to stretch the most able • The ability to motivate and inspire pupils • Strong ability to communicate orally and in writing • Empathy when working with others • IT competency • Ability to use variety of teaching methods	• Strong organisational skills • The ability to play the piano	• Contents of the application form • Interview • Professional references

Knowledge	• A thorough understanding of their instrument • Knowledge of the graded examination system • Understanding of essential aspects of performance		• Contents of the application form • Interview • Professional references
Personal competencies and qualities	• Passionate about teaching and learning • Ability to display warmth, care and sensitivity in dealing with children and young people • A positive attitude to authority and maintaining discipline • A willing team player who works productively • Ability to prioritise • A willingness to work with parents and carers to ensure positive outcomes • Willingness to be involved in the wider life of school		• Contents of the application form • Interview • Professional references